Welcome!

The document explains how to apply for admission to the Design Ethnography Certificate as a fully online Certificate seeking domestic student.
STEP 1: Go to the Boise State Admissions Page

https://admissions.boisestate.edu/apply/

Select Undergraduate
STEP 2: Create an account (only top of page is shown here)

Welcome to the Boise State University application for Undergraduate Admission. We are excited that you are interested in joining the Bronco family!

Please set up a new application account below. If you already have an application account, return to the login screen to access your application.

**Basic Information**

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name</td>
<td>Ethnography Test</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:kvhouse@cableone.net">kvhouse@cableone.net</a></td>
</tr>
<tr>
<td>Verify E-mail</td>
<td><a href="mailto:kvhouse@cableone.net">kvhouse@cableone.net</a></td>
</tr>
<tr>
<td>Date of Birth</td>
<td>May 7 1962</td>
</tr>
<tr>
<td>Zip</td>
<td>83703</td>
</tr>
</tbody>
</table>

If you do not have a US Zip Code, please enter 99999

**After your account has been created, a confirmation screen will display.**
STEP 3: Login in with your new username and password!

I Would Like to Start a New Application

Congratulations! You are about to take the first step toward your future at Boise State University. The following instructions will help you get started.

- Be sure to enable popups in your browser to receive important instructions throughout your application.
- Get started by clicking the Create Account tab to the right.
- Be sure to remember the username and password that you create. You can use them to return to work on your application over several sessions.
- You can only submit your application once. Please review your information carefully and ensure it is accurate and complete prior to submitting.
- You can apply for admission to the university and to the Boise State Honors College in the same application. To apply to the Honors College you will need to upload an essay and resume. For more details please visit honors.boisestate.edu.

You will agree to the Terms of Use on the next page (not shown here)
STEP 4: Select top option for Domestic Students

My Application(s)

Admission Application

APPLICATION STATUS: NOT STARTED

INTERNATIONAL STUDENTS: If you are on a visa, or will need a visa to study in the U.S., then please complete the International Student Admission Application.

International Student Admission Application

APPLICATION STATUS: NOT STARTED

DOMESTIC STUDENTS: If you will not need a visa to study in the U.S., then please complete the Admission Application.
STEP 5: Select Start Application

Welcome, Ethnography! Your application is in progress.

You do not need to complete the application in one sitting. You may access the application and make changes as many times as you need.

Please note that once you click “Submit Application” and submit your application, you will not be able to make any further changes to your application.

Instructions:
- Start your application by clicking “Start Application” below.
- Save your application by clicking “Save” or “Save and Continue” as you complete each section. The application will guide you through each required section based on your circumstances and type of application.
- Return to your application at any time. You are not required to complete the application in one session. However, be sure to “Save” your information before logging out.
- Submit your application by clicking the “Submit Application” button after completing all of the required sections of the application.

Apply Idaho Applicants: If you are a high school senior in the state of Idaho, and you have completed Idaho’s Apply Idaho application, you will simply need to answer a few more questions before being able to finalize your application. If desired, you will be given the opportunity to review the information provided to Boise State from the State of Idaho.

START APPLICATION
STEP 6: Under “Academic Goal” select either part time (7 credit limit per semester) or full time (check with Financial Aid about enrollment levels required to receive loans and grants).
STEP 7: Under “Type of Admission” select Option 1 - Degree Seeking

You have two ways to attend Boise State University as a part-time student:

Option 1: Degree-seeking: You should choose degree-seeking if any of the following apply:

- You want the flexibility to be able to enroll part-time or full-time
- You want to apply for financial aid or scholarships
- You want to use previous college credits to meet the prerequisites for future coursework
- You want to earn a degree from Boise State University

Option 2: Non-degree seeking: You should choose non-degree seeking if all of the following apply:

- You want to only take one or two courses at a time
- You will not apply for financial aid or scholarships
- You do not need to use any previous college coursework for prerequisite requirements
- You do not plan to earn a degree from Boise State University

Option 3: Workshop Only: You should choose workshop only (non-degree seeking) if all of the following apply:

- You plan to only register for one of Boise State’s workshops.
- All of the bullet points in Option 2 apply

Note: Changing from non-degree seeking to degree seeking for a future semester will require you to complete an additional application.

Which option sounds like the best fit for you? *
- Option 1: Degree Seeking
- Option 2: Non-degree Seeking
- Option 3: Workshop Only (Non-degree seeking)
STEP 8: Under “Semester and Major”  
Select “Certificate Only – ONLINE” and Select “Entirely through online delivery”
STEP 9: Complete the rest of your application, and submit it.

Be sure to rush your transcripts
(more information on transcripts is available from the Admissions Office)

NOTE: Because the remaining steps are self-explanatory, no screen shots have been provided.

STEP 10: As soon as you receive notice of admission to Boise State and a student ID number has been assigned –

Complete and submit the Design Ethnography Program application.

Questions?
Contact Kendall House:
khouse@boisestate.edu.
If Kendall is out of the office or does not respond within 24 hours, please contact John Ziker
jziker@boisestate.edu